

Folsom Board of Education
1357 Mays Landing Road
Folsom NJ 08037

REGULAR BOARD OF EDUCATION MEETING
TUESDAY, JANUARY 23, 2024 – 6:00 PM

MINUTES

**MISSION
STATEMENT**

Our mission is to create a learning environment that honors family values and serves the unique academic, physical, social, and emotional needs of all students in a safe and caring environment. We strive to foster our students' creativity and self-determination to develop a lifelong love of learning. We encourage students to approach learning as problem-solvers, designers, and creators by providing access to the technologies, tools and resources needed to achieve their goals. Folsom staff members are committed to working with parents and community partners to enable students to understand the world around them and the talents within them, so they can become fulfilled individuals and active, compassionate citizens.

**CALL TO
ORDER**

Mr. Thomas, President of the Folsom Board of Education, called the meeting to order at 6:00 pm.

ROLL CALL

The following members were present: Daria DeStefano, Tiffani Dych, John Thomas, and Lisa O'Toole; also, in attendance were the Superintendent, Kevin Fricke, the Business Administrator, Sara Simpson, and the Board Attorney Kasi M. Gifford. Marissa Scibilia, Andrea Way, and Karen Pratt were absent.

**OPEN PUBLIC
MEETINGS ACT
STATEMENT**

The New Jersey Open Public Meetings Law was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of the public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act, the Folsom Board of Education has caused notice of this meeting to be published by having the date, time, and place thereof posted in the Municipal Building, Folsom Elementary School, the Press of Atlantic City and the Hammonton Gazette.

**EXECUTIVE
SESSION**

On a motion made by Tiffani Dych, second by Lisa, O'Toole, ALL MEMBERS PRESENT VOTED YES, at 6:03 PM, the Board of Education adjourned, by Resolution, into Executive Session, from which the general public was excluded, to discuss personnel, finance, student matters, legal or any other matter appropriate for this session. The results of this session will be made public immediately after or as soon thereafter as a decision is reached. A motion was

made by Tiffani Dych, second by Lisa O'Toole, ALL MEMBERS PRESENT VOTED YES, to return to open session at 6:36 PM.

PLEDGE TO THE FLAG

I pledge allegiance to the flag of the United States of America, and to the Republic for which it stands, one Nation under God, indivisible, with liberty and justice for all.

PRESENTATIONS

Hammonton Board of Education

Introductions and Collective Partnership

Audit Presentation

Ray Colavita of Nightlinger, Colavita & Volpa, PA, explained the three phases of the audit, Financial, Compliance, and Internal Controls. He explained that there was one finding, due to the Food Service Fund having too much surplus, and summarized rest of the audit. Mr. Colavita asked if the Board had any questions. Hearing none, he thanked the Business Administrator and the Business Office for their support and assistance and commended them on a job well done. The Board thanked Mr. Colavita for his presentation.

COMMUNICATION

FIRST OF TWO, PUBLIC PARTICIPATION

1. Sign in at the room entrance.
2. Wait to be recognized before making your comment.
3. State your full name and address before commenting. Identify the agenda item that you wish to comment on.

Time limit for discussion is 5 (five) minutes. Total time limit for public discussion is 30 (thirty) minutes.

BOARD OF EDUCATION BUSINESS

Committee Reports:

Superintendent's Report:

Business Administrator's Report:

Old Business/Updates:

New Business:

APPROVAL OF MINUTES

1. Upon the recommendation of the Business Administrator, a motion was made by Tiffani Dych, second by Daria DeStefano, ALL MEMBERS PRESENT VOTED YES, to approve the regular and executive sessions minutes of December 19, 2023 (Regular Meeting) and January 2, 2024 (Reorganization Meeting).

(Attachment A)

FINANCIAL

Upon the recommendation of the Business Administrator, a motion was made by Lisa O'Toole, second by Daria DeStefano, ALL MEMBERS PRESENT VOTED YES, to approve the following item(s):

2. **Budget Summary Report**

A budget summary report is submitted for review.

(Attachment B)

3. **Board Secretary/Treasurer's Reports/Certification**

Pursuant to N.J.A.C. 6A: 23A-16.10(c) 3, the Board Secretary certifies that as of **December 31, 2023**, no budgetary line-item account has been over-expended in violation of N.J.A.C. 6A: 23A-16.10(c) 3.

The **December 31, 2023** preliminary Reports of the Board Secretary and Board treasurer, pursuant to N.J.A.C. 6A: 23A-16.10, certify that after review of the Board Secretary's monthly financial report (revenue and appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A: 23A-16.10(c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

The Board approves the Treasurer's report in accordance with N.J.A.C. 18A: 17-36 and 18A: 17-9 for the month of **January 2024**, pending audit. The Treasurer's Report and the Secretary's report are in agreement for **January 2024**.

(Attachment C)

4. **Bills List**

Motion to approve the payroll, agency, and bills list of **\$240,478.00** for **January 2024**.

(Attachment D)

5. **Line item transfers**

Motion to approve the attached transfer of funds within the 2023-2024 operating budget.

(Attachment E)

6. Motion to accept the 2022-2023 school audit and approve the Corrective Action Plan for the one finding, as listed below.

Recommendation Number	Correction Action Approved by the Board	Method of implementation	Person Responsible for Implementation	Completion Date of Implementation
2023-1 – Net cash resources in the Food Service Fund exceeded three months average expenditures.	The Board should implement a corrective action plan to effectively reduce the net cash resources on hand through capital expenditure or otherwise.	Replace the walk-in refrigeration and freezer units and make other upgrades in kitchen as necessary.	Christopher Veneziani, Business Administrator	12/31/2023

CONTRACTS

Upon the recommendation of the Business Administrator, a motion was made by Lisa O'Toole, second by Tiffani Dych, ALL MEMBERS PRESENT VOTED YES, to approve the following item(s):

7. Motion to approve the following resolution for a partnership with Acenda Integrated Health at no cost to the district:

WHEREAS, the Folsom School District Board of Education supports Acenda Integrated Health in its efforts to partner with the New Jersey Department of Children and Families (DCF) with the goal of bringing significant and new prevention and mental health services to Atlantic and Cape May County public school students, their parents/guardians, and educators. This opportunity is part of a major statewide DCF initiative called the New Jersey Statewide Student Support Services Network (NJ4S).

WHEREAS, the Folsom School District Board of Education recognizes the increased need for prevention, mental health, and wellness services in local communities since the pandemic. And insofar as the additional NJ4S services will not replace, impede or prevent existing school-based and/or community-based services, Acenda will partner with existing supports and resources to provide district students with services that are evidence-based and culturally-appropriate.

BE IT RESOLVED, the Folsom Board of Education is committed to collaborative efforts with Acenda for the success of the state-funded NJ4S student wellness initiative for our schools.

8. Motion to approve a contract with Professional Healthcare Staffing Inc. to provide substitute nursing services for the 2023-2024 school year at \$68 per hour for an RN and \$55 per hour for an LPN.

(Attachment F)

9. Motion to approve a special education tuition contract with the Mullica Township Board of Education, to provide special education services for the 2023-2024 school year at a cost of \$33,463.80, beginning December 1, 2023.
(Attachment N)

PERSONNEL

Upon the recommendation of the Superintendent, a motion was made by Lisa O'Toole, second by Tiffani Dych, ALL MEMBERS PRESENT VOTED YES, to approve the following item(s):

10. Motion to approve a maternity leave of absence for Hannah Walker, Special Education Teacher. The leave will begin on March 25, 2024 through June 30, 2024. This leave will be both paid and unpaid using FMLA and NJFLA.
(Attachment G)
11. Motion to accept the resignation of Amanda Magenta, Special Education Teacher, effective March 17, 2024.
(Attachment O)

FIELD TRIPS / TRAVEL / SUBSTITUTES / VOLUNTEERS / FIELD PLACEMENTS

Upon the recommendation of the Superintendent, a motion was made by Daria DeStefano, second by Lisa O'Toole, ALL MEMBERS PRESENT VOTED YES, to approve the following item(s):

12. **Field Trips**
Motion to approve the following field trips:

Date of trip	Grade/Teacher	Bus Cost
2/27/2024	Fichetola / Volleyball	\$399.00
1/30/2024	Falco / Kindergarten	\$309.00
4/29/2024	Wozniak / 3rd	\$398.25

13. **Travel**
Motion to approve the following professional development and travel/expense reimbursement:

Name	Workshop/Training	Date	Estimated Mileage	Other Costs
S. Cocco	School Psychologist Forum PD	1/26	Mays Landing	-
Shigo, K.	CPI Training	1/22, 1/23, 1/24	Atlantic City	\$ 4,349.00
Sawyer, M.	Classroom Mgmt Wksp	1/25	Galloway	-
S. Simpson	NJASBO Academy	1/30	Robbinsville	\$50.00

14.

Substitutes

Motion to approve the following substitutes, subject to a 90-day grace period to complete the Sexual Misconduct / Child Abuse Disclosure requirements, P.L. 2018, c. 5:

Name	Sub Area	Request for
Emick, Makayla	Teacher	approval
Lilley, Julia	Teacher	approval
Johannsen, Gina	Teacher	approval

15.

Volunteers

Motion to approve the following volunteers, subject to a 90-day grace period to complete the Sexual Misconduct / Child Abuse Disclosure requirements, P.L. 2018, c. 5:

Name	Sub Area	Request for
Matthew Irving	Basketball	Approval

FOR YOUR INFORMATION

Director of Curriculum, Instr, & Special Services Report *(Attachment H)*
 Technology Report *(Attachment I)*
 Supervisor of Buildings & Grounds Report *(Attachment J)*
 School Nurse's Report / Annual TB Testing Report *(Attachment K)*
 Fire / Security / Bus Evacuation Drill Report *(Attachment L)*
 Office Referral Report *(Attachment M)*

FINAL PUBLIC PARTICIPATION

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ADJOURNMENT

Having no further business to discuss, a motion was made by Tiffani Dych, second by Lisa O'Toole, ALL MEMBERS PRESENT VOTED YES, to adjourn at 7:00 PM.